



SCHOOL TRANSPORTATION ASSOCIATION OF INDIANA



MISSION STATEMENT:

The School Transportation Association of Indiana is dedicated to providing Members education and training opportunities to enhance safe school bus transportation for Indiana children.

STAI BOARD MEETING:

Date: 3/17/09

Location: Washington Township

BOARD MEMBERS PRESENT:

Officers: Pres-Terri Roesler, VP-James Scroggin, Treasurer-Brenda Catania, Secretary-Monica Coburn; **Directors at Large:** Mike Clark, Mike Mentzel; **Special Needs:** Cheryl Wolf; **State Police:** Brent Alspach; **Region Directors:** 2-Bob Lahrman, 3-Ike Doll, 4 Bo Bowman, 6-Mark Campbell, 8-Janet Hoffman, 9-Guy Gentry, 10-Monica Coburn;

EX-OFFICIO BOARD OF DIRECTORS PRESENT: **Conference Committee:** Joyce West; **Contractor Rep:** Randy Armes; **Technicians Assoc. Rep:** Dwayne Vandiver; **Vendor Rep:** Denis Wiger; **Website Committee:** Justin Wilczynski

Monica Coburn submitted minutes of the 2/17/09 meeting. **Mike Mentzel moved to accept 2/17/09 minutes as submitted; Cheryl Wolf seconded – passed.**

REPORTS:

Financial Report – Reconciliation Summary for period ending 3/5/2009:

Beginning Balance		52,736.68
Cleared Checks & Payments	-3,954.02	
Cleared Deposits & Credits	<u>17,305.46</u>	
Total Cleared Items	13,351.44	
		66,088.12
Uncleared checks & Payments	973.01	
		65,115.11
New Deposits and Credits	16,170.50	
Register Balance 3/17/09		81,285.61

Mike Clark noted that last month's report shows \$57,000 balance. This is a \$4,500 difference from last month's report. He also indicated that there was no report on who the deposits were from. This information was suggested at the Executive Meeting – but it is not shown on the Reconciliation Detail. We need this as an itemization to show who has paid.

Joyce West asked who is in charge of knowing who's paid for the Conference. She needs to take that information to Dave Danner and the Conference Committee.

Jim Scroggin and Terri Roesler agreed we do need a checklist for tracking deposits.

Brenda advised the amounts will be off a little this year due to the facet we will have to go backwards on QuickBooks and its not sure if it can be done.

Mike Mentzel suggested it would be a good idea for the Executive Meeting Pre- and Post-Conference to set parameters of format for reporting when presenting to the Board.

Brenda has a question on some Special Needs Conference receipts submitted.

There is a bill for Grand Wayne Hilton Hotel for \$20,000 including other expected expenses: Angel Wings Refunds for smaller booth space; online Registrations-\$1,430; Back-up Stick, Jonathan Byrd's; NAPT; Joyce West.

Jim Scroggin asked if the \$1400 bill for online registrations hadn't already been paid.

Mike Clark moves to take exception to the Financial Report until the balance matches and asks for a copy of the detail of paid out/approval items. Mike Mentzel seconded-passed.

OLD BUSINESS:

14 Passenger bus – Mike Clark advised that the Dept. of Ed is going to speak against this – Peggy Welch contacted him.

Seatbelt Statement – Tabled – Lynn not present.

NEW BUSINESS:

Randy Armes is trying to get a list of Private Contractors – he has trouble finding his membership. He would like to work with vendors to get a list of members. He needs a way to contact those people to get them interested in attending the Conference. It was suggested he send an email to the Regional Directors asking them to contact their local districts and get the private contractors' contact information in their areas and forward it him.

Reappointment of Regional Directors for Regions 1 & 2.

Region 1 submitted interest expressed by Pam Skoglund and Kevin Neafie. After discussion, ***Mike Clark moved to appoint Pam Skoglund as the new Region One Director; Janet Hoffman seconded – passed.***

Region 2 ***Bob Lahr moved to appoint Amy Rosa, Wanee Schools, as Region Two Directors; Ike Doll seconded – passed.***

COMMITTEE REPORTS:

By-laws – Monica presented suggested changes. Minor corrections were suggested and under duties of a Regional Director it should be added as follows: “After notification to their membership, shall recommend to the Board a candidate to fill the soon to be open position.” ***Mike Mentzel moved the above change and the wording on page three, Section VIII-Regional Directors be amended to include: “In the event that more than one person is interested in an open Board Position, the interested parties shall submit a Letter of Interest to their Regional Director or the President of the Association should the Regional Director not be available. Information on all candidates who express interest should be submitted.” Mike Clark seconded – passed.***

Conference – Joyce West

1. To go along with our theme “Surfing the tide for a safe ride”, our committee thought it would be nice for board members and conference committee to wear Hawaiian shirts on Wednesday. Of course these would be at everyone's own expense. I know they are planning on wearing the denim shirts and one other shirt during the conference that everyone either has or has the availability to order. We thought we would only put STAI on them due to the pattern and colors. We have been looking at prices and we have a few pictures of them. It looks as if they will run about \$30.00 each. I had one that was \$19.00 but only went to a 2x and I was afraid that would not accommodate everyone. If you vote to have these, I have a sign up sheet that will need to be filled

out today in order to get them ordered and returned before the conference. I will need a check or payment at the time of order.

2. We have the dates set for preparing the packets.
3. I need a list of people who need to order the denim shirts. Lynn has Janet, Dennis and Brenda's sizes. Cost will be somewhere around 25 to 30 depending on size. If anyone else needs them, please let me know and give size.
4. We have the gifts decided for everyone – Green Bags, Pens, Pads, Beach Towel
5. We also want to include a ballot in every packet for members to vote on poster contest entries.
6. We will be giving out give-aways at the trade show @ 1:30, 2:30 and then big gifts @ 3:30. Kirsten will be taking care of that.
7. We need board approval to hire a photographer for two days for the conference at a cost of \$850.00 plus travel and room. It is the same photographer as last year.
8. We have all the sessions pretty well set with the exception that Lynn is trying to get manufacturers to commit to a round table discussion for classes on Thursday, April 30th and if you have gotten someone to speak, please get their bio asap. That will need to go to Lynn, Joyce or Kirsten.
9. There will be an expense for printing up the programs plus the conference directory of which I hope someone will be able to pull the names from registration to give us time to get them printed.
10. I have sent a letter of request for permission for our Friday morning speaker to attend our conference and have not received the reply or permission yet but expect to.
11. Our Wed. night speaker has been confirmed.

Head Start – none

Indiana State Police Report – none

Nomination - Cheryl Wolf recommended Mike Mentzel for Vice President. The Committee feels he will be an excellent candidate. Jim Scroggin feels confident Mike will do a great job.

Poster Contest – Della needs posters by April 1.

Professional Development – Janet Hoffman advised that the PDC Saturday class is up to 55 participants. The Cost for the training video from CIESC has not been determined yet; they wanted \$79.95. Three classes have been posted.

Rodeo – Justin advised that the Rodeo will proceed as scheduled at Franklin Township.

Special Needs Committee – Cheryl Wolf advised that at the recent Conference the Hospitality Table welcome group was great and feels they are getting great support from STAI. Janet Hoffman and Rosie O'Brien did a great job at the Awards Banquet. She feels volunteers for the Rodeo look great.

Safety Saturday was on March 7 at Warren.

This is Cheryl's last Board meeting. She introduces Julie Ealy as her replacement. Cheryl feels this board has evolved into a great working Board and expressed how much the Conference has evolved into something to be proud of. It has been a pleasure to be a part of this group. She will always be there to participate and lend support whenever needed.

Technicians Representative – Dwayne has a sponsor for technicians at the conference. We need to publish that we have a Technicians Association for the state. The word needs to get out. PDC classes on Saturday are needed for them. At the conference Technicians will go to Navistar at 7:30 a.m. and from there to Golf Outing.

Vendor Representative – Denis advises there are 44 vendors signed up for booths this year. The total for last year was 58. Randy Armes advises it would help to have vendors send out to us who they do business with. Joyce brought up the issue of vendors telling customers to come see them at the Trade Show creates a problem at the door.

Region 2 – Bob Lahrman advises his next meeting is on the 26th.

Region 3 – Ike Doll

1. Spot inspections with ISP Tom Merklung
2. State Conference in Fort Wayne, IN
 - A. Posters: none
 - B. Awards and timeline
3. Summer School
 - Some having and others not COST
4. Cell phone discussion (drivers)
5. Flooding issues in each district
6. Safe stops for students on runs
7. Open discussion on individual concerns

Region 5 - Darrel York advise they met last week and spoke about the Conference.

Region 6 – Mark Campbell advised student transit company CEO's are offering pieces of business to get a foot in the door. They are meeting with Superintendants – trying to by-pass Directors. Trucking companies are getting support from the state to take over daily operation of School Transportation Departments on an 'experimental' basis.

Region 8 – sent information on pick-up and drop-off posters; bus training. They meet next week.

Region 9 – Guy Gentry advised his last meeting discussion was centered on posters, awards, the Conference. There was some flak on the Conference being held in Ft. Wayne.

Region 10 – Monica Coburn advised that Edulog was a no-show at their Regional meeting so Michelle Souders presented information on Versatrans and Bob Downin presented the training facility. State Police Officer Travis Coryea was present to speak with his group about inspections.

Final Comments – Terri advised this is her last meeting and thanked everyone for their support. It was an honor to have been in this position.

Jim Scroggin thanked outgoing members for their work; Joyce West for stepping in. He expects to push forward and looks forward to doing what we need to get better. We have had people who are in battle. We need to support one another and pry for those in that battle. We need to push forward and train to bring excellence to student transportation.

NEXT MEETING: Meet as needed during the Conference and Friday Morning 5/1, following the conclusion of the Conference.

Cheryl Wolf moved to adjourn; Mike Mentzel seconded – approved.